

GRIEVANCES REDRESSAL CELL

Ref: SIET/GRC/2022-23/ 70

Date: 23/11/2022

A Grievances Redressal Cell (GRC) has been formed with the approval of the Management and the following members are nominated for the same.

Sl. No.	Name of the Faculty	Designation	Position	Contact Details
1	Dr Narendra Viswanath	Principal	Chairman	9686114899
2	Dr. Ramakrishna K S	Prof. & HOD – MBA	Chief Coordinator	9449863468
3	Dr. Pradeepkumar K G M	Assoc. Prof. - ECE	Member	7780440815
4	Mr. Kiran G M	AP – CSE	Member	6360575459
5	Mrs. Swetha T M	AP – EE	Member	9611870989
6	Mrs. Shruthi S	AP – AI & DS	Member	776008877
7	Mrs. Sumalatha	Asst. Librarian	Member	7349025537
8	Mr. Raghavendra N	System Admin	Member	9886144733

Functions and Objectives of GRC, Procedure to lodge the Grievances by the Stakeholders and Procedure to Redress the Grievances by the GRC as follows:

a. Functions:

The function of the GRC is to look into the Grievances lodged by any stakeholder and provide suitable redressals for the aggrieved stakeholder.

b. Objectives:

- i. To encourage the Stakeholders to express their grievances freely and frankly, without any fear of being victimized.
- ii. To develop a responsive and accountable attitude towards the stakeholders in order to provide a good educational atmosphere in the institute.
- iii. To develop cordiality between the Institute and its stakeholders


c. Procedure for lodging the grievances by the stakeholders:

- i. The students and their parents are considered as the stakeholders of the Institute.
- ii. The stakeholders can approach any member of the GRC in person and lodge his/her Grievances.
- iii. If the stakeholders are hesitant to approach in person, they can drop their written grievances in the Letter / Suggestion Box installed at the Main Entrance of the Administrative Block of the Institute.
- iv. If the stakeholders are inconvenient with the above two possibilities they can lodge their grievances through on-line mechanism provided by the Institute.

d. Procedure for redressing the Grievances by GRC:

- i. The awareness about the GRC setup in the Institution will be given to its stake holders through widely publication and hence they a given free hand to lodge their grievances
- ii. The receipt of the Grievances will be checked on a daily basis by the Chief Coordinator.
- iii. On receipt of the Grievances the Chief Coordinator will prepare an action plan to redress the Grievances and bring the same to the notice of the Chairman.
- iv. The Chairman along with his team of members will implement the action plan and finally redresses the Grievances.




(Dr. Narendra Viswanath) 23/11/22
Principal
PRINCIPAL
SHRIDEVI INSTITUTE OF
ENGINEERING & TECHNOLOGY
TUMKUR - 572106.

To,
All Members for Information and Confirmation of Acceptance

Copy for kind information to:

The Hon'ble Managing Trustee

The Hon'ble Director (HR & IT)

Dean Academics

Heads of the Departments of: CV / ME / EEE / ECE / CSE / ISE / AI & DS / MBA /

Phy / Maths / T&P / Library / OS

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